



**BACHA KHAN UNIVERSITY, CHARSADDA**  
**KHYBER PAKHTUNKHWA, PAKISTAN**  
Phone: 091-6540064, Fax: 091-6540069  
**VACANCIES ANNOUNCEMENT**  
**ADVERTISEMENT NO. 2022(02)**

Applications are invited for the following teaching positions in Bacha Khan University, Charsadda.

S. #	Position Required	Position Required Qualification & Experience
1.	<b>Assistant Professor (BPS/TTS)</b> ✓ Agriculture (02) (Agronomy /Entomology /PBG /HND) ✓ Biotechnology (01) ✓ Botany (02) ✓ Zoology (01) ✓ Chemistry (03) (Physical/Inorganic/Applied) ✓ Computer Science (01) ✓ Economics (01) ✓ Geology (01) ✓ Management Sciences (01) ✓ Mathematics (01) ✓ Pashto (01) ✓ Pharmacy (02) ✓ Sociology (01)	<b>Minimum Qualification:</b> a. PhD in relevant field from HEC recognized University/Institution b. Master's degree (foreign) or M.Phil. (Pakistan) or equivalent degrees awarded after 18 years of education as determined by the HEC in the relevant field from an HEC recognized University /Institution with no 3 <sup>rd</sup> division in the academic career <b>Experience:</b> a. No experience required b. 4-years teaching/research experience in an HEC recognized University or a postgraduate Institution or professional experience in the relevant field in a National or International organization <b>Minimum No. of Publications: Nil</b> <b>Note: Criteria "b" is only for BKUC permanent Lecturers</b>
2.	<b>Lecturer (BPS-18)</b> ✓ Entomology (01) ✓ Microbiology (02) ✓ Economics (01) ✓ Education (01)	First Class MS/MPhil/equivalent degree awarded after 18 Years of education in the relevant field from an HEC recognized University/Institution with no 3 <sup>rd</sup> division in the academic career. Condition of no 3 <sup>rd</sup> division shall not be applicable in the qualification of appointment as lecturer in Universities or Degree Awarding Institutions provided that the candidate holds a higher degree viz PhD or equivalent degree with not more than one 3 <sup>rd</sup> division in entire academic career.

**Terms & Conditions for apply:** 1. Applicants should apply only on the prescribed form, available at the office of the Registrar as well as on University website <http://www.bkuc.edu.pk/> 2. Original receipt of online payment/demand draft of Rs. 4,000/- (non-refundable) in favor of Treasurer, Bacha Khan University, Charsadda **OR** online payment to the University Account Bank of Khyber, Charsadda (Branch Code **0088** Account No. **2006259998**) must be attached with the application form. 3. The candidates having Foreign Degree/Certificate will provide Equivalency Certificate from HEC /IBCC, Islamabad. 4. Less than 3.00/4.00 CGPA will be considered as second division. 5. Application Forms, complete in all respects, along with all relevant documents/experience certificates and three passport sized color photographs should be submitted to the office of the undersigned by **Friday, September 23, 2022** positively. 6. Incomplete applications or those submitted after due date shall not be entertained. 7. Original documents will have to be produced at the time of interview. 8. Those already in Government services should apply through proper channel, or attach departmental NOC and Experience Certificate duly issued by the Competent Authority. 9. Eligibility in all aspects shall be reckoned upon closing date of advertisement. 10. Only Short listed candidates will be called for test/interview as per University rules & regulations. 11.No TA/DA shall be admissible during test/interview. The candidates shall be called for test/interview through their email, contact Nos & postal addresses only. Landline telephone Number, mobile /WhatsApp Number, Postal and email addresses must be written on the application form. 12. The University reserves the right to either increase or decrease the number of post(s), or not to fill any post and reject any application by assigning reasons. 13. Any candidates applying for more than one position, should apply for each post separately, along with application fee. 14. **External candidates for the post of Assistant Professor will opt for TTS post only as per HEC policy.** 15. The age limit for initial appointment in BPS-17 & above shall be from 21-45 years. **Errors and omissions, if any, shall be subject to rectification by the University.**

**Prof. Dr. Khalid Saeed, Registrar**  
**Bacha Khan University, Charsadda**  
**Phone # 091-6540064 Fax # 091-6540069**



**BACHA KHAN UNIVERSITY, CHARSADDA**

**KHYBER PAKHTUNKHWA, PAKISTAN**

**ADVERTISEMENT NO. 2022(04)**

# VACANCY ANNOUNCEMENT

Applications are invited for the following regular Ministerial, Technical & Support staff positions. The application form can be downloaded from University website [www.bkuc.edu.pk](http://www.bkuc.edu.pk).

S. #	Position Required	No. of positions	Position Required Qualification & Experience
1.	Computer Operator (BPS-16)	Three (03)	Second Class Bachelors' Degree from a recognized University. A speed of 40 words per minute in typing with DIT diploma from Board of Technical Education. <b>OR</b> BCS/BIT degree from a recognized University having speed of 40 words per minute in typing.
2.	Assistant Warden (Female) (BPS-16)	One (01)	Master's Degree/LLB in at least 1 <sup>st</sup> division from a recognized University <b>OR</b> Equivalent degree with 03 years experience in Hostel management and Administration.
3.	Sub Engineer, (Civil & Electrical) (BPS-14)	Two (01 Post each)	Three years Diploma in Civil/Electrical Engineering with 3 years' relevant experience. <i>(Preference will be given to candidates having BSc/BS Civil or Electrical Engineering degree recognized by PEC)</i>
4.	Junior Clerk/LDC (BPS-11)	Five (05)	Matric in at least 2 <sup>nd</sup> division or equivalent qualification with a speed of 30 words per minute in typing and adequate computer literacy.
5.	Telephone Operator (BPS – 11)	One (01)	Matric in at least 2 <sup>nd</sup> division with 3 years' experience as Jr. Telephone Operator.

### **INSTRUCTION/TERMS & CONDITIONS:**

1. Candidates must clearly indicate the post applied for and specialization/skill possessed. 2. Candidates serving in Government, Semi Government and Autonomous Bodies should route their applications through proper channel. 3. The selected candidates will be governed by the Act, statutes and rules/regulation of Bacha Khan University, Charsadda. 4. Only eligible candidates will be called for test and shortlisted candidates for interview as per BKUC Statutes/Rules & Regulations. University will not be held responsible for non or late receipt after due date of call letters for Interview. 5. The University reserves the right to increase or decrease the number of post(s) or not to fill any post without assigning any reason. 6. Applicants should apply only on the prescribed form available at University website [www.bkuc.edu.pk](http://www.bkuc.edu.pk). 7. Original receipt of online payment/demand draft (non-refundable) of Rs. 2000/- for BPS-16 and Rs. 1500/- for BPS-14 and Rs. 1000/- for BPS-11 in favor of the Treasurer, Bacha Khan University Charsadda or online payment to the University Account Bank of Khyber, Charsadda (Branch Code **0088** Account No. **2006259998**) must be attached with the application form. 8. Attested photocopies of all DMCs, degree's, certificates, experience certificates, Last Pay Certificate (LPC), CNIC, (3) recent passport size photographs, must be attached with the Application Form. 9. The candidates having Foreign Degree/ certificate will provide Equivalency Certificate from HEC, Islamabad. 10. Eligibility in all aspects shall be reckoned upon closing date of advertisement. 11. Landline telephone number, mobile number, Postal and Email addresses must be written on the Application Form. 12. CGPA 3.00 out of 4.00 shall be considered as first division. 13. All application forms must reach to the office of the undersigned by **20-12-22**. Incomplete applications or applications received after due date will not be considered. 14. Candidates applying for more than one position can do so on a separate form (s) with all relevant separate fee(s) for each post. Copies and bank draft/receipt of the same be attached. 15. No TA/DA will be given for attending the test/interview. 16. All appointments against above positions will be made as per Khyber Pakhtunkhwa Universities (Amended) Act 2016. 17. Age Limit 18 to 35 years for employees in BPS-11 to 16. Relaxation in upper age limit shall be granted as per rules of the Government. 18. Any attempt to influence the recruitment process shall lead disqualification of a candidate.

**Errors and Omissions, if any, will be rectified by the University**

**Registrar,**

Bacha Khan University, Charsadda Ph: 091-6540064 Fax: 091-6540069



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Applications are invited for the following regular Administrative & Support staff positions.

S. #	Position Required	No. of positions	Position Required Qualification & Experience
1.	Assistant Director (QEC) (BPS-17)	One	First division degree (16 years education) from HEC recognized University/ DAI's
2.	Administrative Officer (BPS-17)	One	First division degree (16 years education) from HEC recognized University/ DAI's
3.	Assistant Director IT/Network Administrator/System Administrator/Web Administrator (BPS-17)	One	First Class Master Degree or equivalent qualification (16 years of Education) in Computer Science/ Information Technology from an HEC recognized University/Institution
4.	Assistant Director Admission (BPS-17)	One	First division Master's Degree from a recognized University or Degree awarding institute
5.	Office Assistant (BPS-16)	Four	Bachelor in at least 2 <sup>nd</sup> division with 9 years' satisfactory service <b>OR</b> Matric in at least 2 <sup>nd</sup> division with 12 years satisfactory service in the University.
6.	Computer Operator (BPS-16)	Four	Second Class Bachelors' Degree from a recognized University. A speed of 40 words per minute in typing with DIT diploma from Board of Technical Education <b>OR</b> BCS/BIT degree from a recognized University having speed of 40 words per minute in typing.
7.	Media Officer (BPS-16)	One	Master in Journalism/ Mass Communication with 5 years relevant experience.
8.	Junior Clerk/LDC (BPS-11)	Ten	Matric in at least 2 <sup>nd</sup> division or equivalent qualification with a speed of 30 words per minute in typing and adequate computer literacy.

**INSTRUCTION/TERMS & CONDITIONS:**

1. Candidates must clearly indicate the post applied for and specialization/skill possessed. 2. Candidates serving in Government, Semi Government and Autonomous Bodies should route their applications through proper channel. 3. The selected candidates will be governed by the Act, statutes and rules/regulation of Bacha Khan University, Charsadda. 4. Only eligible candidates will be called for test and shortlisted candidates for interview as per BKUC Statutes/Rules & Regulations. University will not be held responsible for non or late receipt after due date of call letters for Interview. 5. The University reserves the right to increase or decrease the number of post(s) or not to fill any post without assigning any reason. 6. Applicants should apply only on the prescribed form available at University website www.bkuc.edu.pk. 7. Original receipt of online payment/demand draft (non-refundable) of Rs. 2500/- for BPS-17 and Rs. 2000/- for BPS-16 and Rs. 1000/- for BPS-11 in favor of the Treasurer, Bacha Khan University or online payment to the University Account Bank of Khyber, Charsadda (Branch Code **0088** Account No. **2006259998**) must be attached with the application form. 8. Attested photocopies of all DMCs, degree's, certificates, experience certificates, Last Pay Certificate (LPC), CNIC, (3) recent passport size photographs, must be attached with the Application Form. 9. The candidates having Foreign Degree/ certificate will provide Equivalency Certificate from HEC, Islamabad. 10. Eligibility in all aspects shall be reckoned upon closing date of advertisement. 11. Landline telephone number, mobile number, Postal and Email addresses must be written on the Application Form. 12. CGPA 3.00 out of 4.00 shall be considered as first division 13. All application forms must reach to the office of the undersigned by **Friday, September 23, 2022**. Incomplete applications or applications received after due date will not be considered. 14. Candidates applying for more than one position can do so on a separate form (s) with all relevant separate fee(s) for each post. Copies and bank draft/receipt of the same be attached. 15. No TA/DA will be given for attending the test/interview. 16. All appointments against above positions will be made as per Khyber Pakhtunkhwa Universities (Amended) Act 2016. 17. Age Limit 18 to 35 years for employees in BPS-11 & 16. Relaxation in upper age limit shall be granted as per rules of the Government. 18. Candidates having 2<sup>nd</sup> class Master degree will be considered provided he/she has higher qualification in 1<sup>st</sup> division or 3.00/4.00 CGPA, however extra marks for higher qualification will not be awarded. 19. Any attempt to influence the recruitment process shall lead disqualification of a candidate.

**Errors and Omissions, if any, will be rectified by the University**

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